



Committee: Special Personnel Committee

Date: Wednesday 10 December 2025

Time: 9.30 am

Venue 39 Castle Quay, Banbury, OX16 5FD

Membership

Councillor Amanda Watkins (Chair)

Councillor Rebecca Biegel
Councillor Phil Chapman
Councillor Nicholas Mawer
Councillor Lynne Parsons
Councillor Chris Pruden

Councillor Gemma Coton (Vice-Chair)

Councillor Chris Brant
Councillor Harry Knight
Councillor Fiona Mawson
Councillor Rob Pattenden
Councillor Barry Wood

Group Leaders have agreed to reduced attendance of four members for this Special Personnel Committee meeting. Attendees will be: Councillor Amanda Wtkins (Chair), Councillor Gemma Coton (Vice-Chair), Councillor Rob Pattenden and Councillor Barry Wood. Apologies will be recorded for other Committee members.

AGENDA

1. Apologies for Absence

Group Leaders have agreed to reduced attendance of four members for this Special Personnel Committee meeting. Attendees will be: Councillor Amanda Wtkins (Chair), Councillor Gemma Coton (Vice-Chair), Councillor Rob Pattenden and Councillor Barry Wood. Apologies will be recorded for other Committee members.

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Chair's Announcements

To receive communications from the Chair.

4. Exclusion of the Public and Press

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 - Information relating to any individual.

2 – Information which is likely to reveal the identity of an individual.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

5. Interviews for Post of Director of Transformation (Cherwell Futures)

** The information for this item is private and confidential. It will be circulated under separate cover to those Personnel Committee members who are attending the meeting. The contents should not be discussed with others and copies should not be made. **

Councillors are requested to collect any post from their pigeon hole in the Members' Lounge at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Evacuation Procedure

If you hear the fire alarm, please leave the building via the nearest available exit. The fire assembly point is outside the Premier Inn, adjacent to the canal.

Access to Meetings

If you have any special requirements, such as a large print version of these papers or special access facilities to view a meeting online or attend a meeting in person, please contact the officer named below, giving as much notice as possible before the meeting

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Webcasting and Broadcasting Notice

The meeting will be recorded by the council for live and/or subsequent broadcast on the council's website. The whole of the meeting will be recorded, except when confidential or exempt items are being considered. The webcast will be retained on the website for 6 months.

If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

Published on Tuesday 2 December 2025